

Agreement on Provision of Services

Hereby the Law Offices of Paige E. Reffe, represented by Mr. Paige E. Reffe, further referred to as "Services Provider"

and

the Ministry of Foreign Affairs of the Government of Albania, represented by Mr. Fatos Tarifa, Ambassador of the Government of Albania in Washington, D.C., further referred to as "Client" by signing this Agreement have agreed to the following:

1. Subject to the Agreement:

"Services Provider" shall provide the "Client" with the following:

- 1.1. Strategic and tactical policy advice on promotion of Albania's interests in the United States, the development of U.S.-Albanian bilateral relations and Albania's Euro-Atlantic integration.
- 1.2. Assistance in enhancing the political-military relationship between Albania and the United States;
- 1.3. Promotion of Albania's relevant domestic reforms, achievements in advancement of regional stability and Euro-Atlantic integration within the Administration, Congress, key foreign policy constituencies, and pertinent U.S. institutions for Millennium Challenge Account eligibility assessment;
- 1.4. Active engagement in support of endeavors to enable Albania's selection among the eligible countries that may benefit under the Millennium Challenge Account;
- 1.5. Continuous assistance in strengthening contacts within the Congress for bilateral meetings and visits, as well as increased U.S. assistance for Albania, including the utilization of the Gerard Solomon Act practice;
- 1.6. Regular assistance in the implementation of the strategy of promoting Albania's accession to NATO, including the execution of the action plans in the framework of the Adriatic Charter, strengthening Albania's role within the Vilnius group, as well as the realization of the A3 + 3 initiative, and other such in support of Albania's NATO membership;
- 1.7. Presentation for approval of a written one-year action plan in support of Albania's aspiration for NATO membership within 30 days after the signing date of this contract;

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- 1.8. Organization of training through conferences or seminars at least two times per year in Albania with NGO officials, V-10 or A-3 officials or similar on NATO or NATO related topics;
- 1.9. Advice in the development of strategic public relations and communications programs, including guidance in the preparation of written materials, media relations assistance, and coordination or real-time responses to breaking news;
- 1.10. Provide a one-year Strategic Communication Plan within 60 days after the signing date of this contract;
- 1.11. Provide regular progress reports on accomplishments and anticipated activities, including a six-month progress report;
- 1.12. Provide a written strategic year-end review of actions taken and proposed actions for the following year.

2. Duties and responsibilities of the Parties to this Agreement:

2.1. The "Services Provider" shall:

- 2.1.1. Carry out its commitments outlined under the paragraph 1 of this Agreement;
- 2.1.2. Respect confidentiality with regard to the subject of this Agreement and the information obtained during the term of this Agreement, and for two years after the termination of the Agreement;
- 2.1.3. Not transfer the performance of its obligations and responsibilities to any third party.

2.2. The "Client" shall:

- 2.2.1. Pay the "Service Provider" as agreed under paragraph 3 of this Agreement;
- 2.2.2. Regularly submit information and publications on Albanian foreign policy relevant to the services specified in this Agreement and update the "Services Provider" on the ongoing events and situation in Albania;

2.3. The "Services Provider" confirms that it is unaware of any conflicts or interest that would prevent or interfere with the performance of its obligations and responsibilities as provided herein.

3. Terms and costs for the services:

3.1. The Agreement will cover a one-year period, and is valid from the date of signature;

3.2. The costs for fees for the year are \$120,000. The costs for the services for fees will be billed on a quarterly basis and invoices shall be submitted quarterly. The cost for fees for each quarter shall be \$30,000.00 USD (Thirty Thousand United States Dollars), plus all relevant expenses. Invoices are due and payable upon receipt;

3.3. The costs for expenses shall not exceed \$20,000 for the year and shall include 3 (three) trips to Albania by business class airfare, hotels, food, taxis, telephone and any other ordinary and necessary expenses. Expenses shall be due and payable on receipt. Airline tickets shall be purchased and provided by the Embassy of Albania unless otherwise agreed to by the service provider and the air carrier shall be the service provider's choice.

3.4. This Agreement may be extended upon mutual agreement of the Parties.

4. Notices:

Any notice, communication or demand to be given or made pursuant to this Agreement shall be in writing and shall be deemed to have been duly given or made (i) when delivered by hand, or (ii) when sent by facsimile (with receipt confirmed) as follows:

If to the "Client", at:

Embassy of the Government of Albania in Washington 2100 S Street, NW
Washington, D.C. 20008, USA
Telephone: 202 223 4942
Fax. 202 628 7342

If to the "Service Provider", at:

Law Offices of Paige E. Reffe, at Blackwell Sanders Peper Martin LLP
1737 H Street, NW
Suite 300
Washington, D.C. 20006
Telephone: 202 378 2309
Fax: 202 378 2319

5. Amendment, modification and termination:

5.1. Each Party to this Agreement may amend, supplement or modify the provisions/terms of this Agreement by notifying the other Party in writing of any such amendment, supplement or modification;

5.2. The provisions/terms of this Agreement shall be deemed to have been amended, supplemented or modified upon written approval by the other Party;

5.3. Either Party may terminate this Agreement at any time after by giving two months written notice to the other Party.

6. Settlement of disputes:

6.1. The parties hereto shall use their best efforts to settle amicably any disputes arising out of or in connection with the Agreement or the interpretation thereof;

6.2. Any dispute controversy or claim arising out of or in relation to this Agreement, or the breach, termination or validity thereof, that cannot be settled amicably within 30 days after receipt by one Party of the other Party's request to do so shall be settled in the Arbitration Institute of the Stockholm Chamber of Commerce in accordance with the UNCITRAL Arbitration rules as in force on the date of the Agreement;

6.3. Arbitration proceedings shall be held in Stockholm and shall be conducted in the English language. The Parties hereto agree that the arbitration award shall be final and binding and shall be enforceable in any court of competent jurisdiction, and the Parties hereby waive any objections to or claims or immunity in respect of such enforcement.

7. Law applicable.

This Agreement is ruled by the Albanian law.

8. Language.

8.1. This Agreement has been executed in the English and Albanian languages both texts being equally authentic;

8.2. In case of any dispute arising out of or in connection with the Agreement or the interpretation thereof the Albanian text should prevail.

9. Requisites of the Parties.

9.1. "Service Provider":

Law Offices of Paige E. Reffe, at Blackwell Sanders Peper Martin LLP
1737 H Street, NW
Suite 300
Washington, D.C. 20006
Telephone: 202 378 2309
Fax: 202 378 2319

9.2. "Client":


Ministry of Foreign Affairs of the Government of Albania
Represented by Ambassador Fatos Tarifa
Embassy of the Government of Albania
2100 S Street, NW
Washington, D.C. 20008, USA
Telephone: 202 223 4942
Fax. 202 628 7342

Done at the city of Washington, this 15 day of April, 2004.

For the "Service Provider":


Paige E. Reffe

For the "Client":


Fatos Tarifa